

Title	RSC Education Risk Assessment: Cambridge Theatre	Reference/ Version	
Department	Education	Date of Assessment	23 November 2017
Location	Cambridge Theatre	Next Assessment Due	23 November 2018
Assessor Name	Holly Gillanders & Fiona Ingram	Job Title	Education Programme Developer & Head of Education Programmes

STALLS BAR, CAMBRIDGE THEATRE

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Slip/trip on floor if incorrect footwear worn	Twisted ligaments, back injury, broken limbs	RSC Staff Practitioners Teachers Students	Advising on footwear to be worn prior to event Unsuitable footwear to be removed prior to session	4	2	8			
Overheating during practical work	Fainting, bumps, bruises, head injury	RSC Staff Practitioners Teachers Students	Permanent heating/cooling system fitted RSC staff to monitor air temperature Practitioner vigilance and give breaks as appropriate	4	2	8			

Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Injury from collision with other children and furniture, incl. chairs, tables and bins	Bumps, bruises, laceration	RSC Staff Practitioners Teachers Students	Practitioner to clearly define working areas prior to activity RSC staff to ensure furniture is moved to the side of space Young people to be supervised at all times Practitioner vigilance and clear instructions	3	2	6			
Access to stacked chairs and tables at edges of room	Bumps, bruises, broken limbs, back injury, head injury	RSC Staff Practitioners Teachers Students	RSC staff safety briefing RSC staff to ensure chairs and tables stacked safely and not too high Practitioner vigilance	4	2	8			
Electric shock from plug sockets	Burns, fatality	RSC Staff Practitioners Teachers Students	RSC staff vigilance Maintenance checks by RSC and Cambridge Theatre staff	5	1	5			

Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Fire	Burns, fatality, bumps, bruises, broken limbs, twisted ligaments, smoke inhalation	RSC Staff Practitioners Teachers Students	<p>RSC staff safety briefing</p> <p>Clear signage in each room</p> <p>Fire-fighting systems and alarms around the building regularly checked by Cambridge Theatre staff</p> <p>Separate Risk Assessments and Fire Evacuation Procedures held by RSC and Cambridge Theatre staff</p> <p>Teachers provide list of names to Cambridge Theatre in advance</p> <p>Teacher responsible for signing pupils in/out of workshop and roll call of their group once evacuated.</p>	5	1	5			

Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Lost child / injury from access to backstage areas	Bumps, bruises, broken limbs, twisted ligaments, back injury, head injury, fatality	RSC & Cambridge Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff only allowed RSC practitioners to make clear group not allowed backstage. Doors closed before session Students to be supervised at all times Practitioner to clearly define working areas prior to activity Practitioner vigilance	5	1	5			
Access to behind the bar – glassware breakages – glass shards	Cuts and lacerations	RSC Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff only allowed Doors closed and shutters down before each session Any glasses in front of the shutters to be removed before the workshops begins. Students to be supervised at all times	3	2	6			

Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Access to behind the bar – electric shocks	Burns, fatality	RSC Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff only allowed Doors closed and shutters down before each session Students to be supervised at all times Maintenance checks by RSC and Cambridge Theatre staff	5	1	5			
Electric shock from CD player and fan	Burns, fatality	RSC Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff monitor use of equipment Students to be supervised at all times All technical items PAT tested	5	1	5			
Slip/trip from CD player and fan leads	Twisted ligaments, back injury, broken limbs	RSC & Cambridge Theatre Staff Practitioners Teachers Students	Safety briefing – defining work areas Practitioner vigilance	3	2	6			

GENERAL AREAS, CAMBRIDGE THEATRE

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Injury from wall-mounted shelves	Bumps, bruises, laceration, head injury	RSC Staff Practitioners Teachers Students	Young people to be supervised at all times RSC staff vigilance	4	2	8			
Slip/trip on stairs	Bumps, bruises, broken limbs	RSC Staff Practitioners Teachers Students	RSC staff vigilance Young people to be supervised at all times White strips and railings on stairs	3	2	6			
Slipping on wet floor	Twisted ligaments, back injury, broken limbs	RSC Staff Practitioners Teachers Students	Any fluids split are cleaned up immediately Mop and wet floor signs to be put out by Cambridge Theatre staff	3	2	6			

Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Toilets – wet floor	Twisted ligaments, back injury, broken limbs	RSC Staff Practitioners Teachers Students	Any fluids split are cleaned up immediately Mop and wet floor signs to be put out by Cambridge Theatre staff Toilets cleaned daily	3	2	6			
Fire	Burns, fatality, bumps, bruises, broken limbs, twisted ligaments, smoke inhalation	RSC Staff Practitioners Teachers Students	RSC staff safety briefing Clear signage in each room Fire-fighting systems and alarms around the building regularly checked by Cambridge Theatre staff Separate Risk Assessments and Fire Evacuation Procedures held by RSC and Cambridge Theatre staff Teachers provide list of names to Cambridge Theatre in advance Teacher responsible for signing pupils in/out of workshop and roll call of their group once evacuated.	5	1	5			

Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Lost child / injury from access to backstage areas	Bumps, bruises, broken limbs, twisted ligaments, back injury, head injury, fatality	RSC Staff Practitioners Teachers Students	RSC and Cambridge Theatre staff only allowed Doors closed before session Students to be supervised at all times RSC staff vigilance	5	1	5			
Injury from stacks of delivered goods	Bumps, bruises, head injury	RSC Staff Practitioners Teachers Students	Young people to be supervised at all times RSC staff vigilance and safety briefing RSC staff ensure goods are pushed to sides of room and clear passage is left for access	4	2	8			

Risk Assessment

Severity		Likelihood		Risk	
Severity = Level of potential harm		Likelihood = Chance of harm		Severity x Likelihood = Risk	
1	No action, delay only	1	Very Unlikely	1 - 6	Acceptable
2	Minor injury - 1 st aid only, minor damage	2	Unlikely	8 - 10	Tolerable if strictly monitored, but try to improve
3	Injury, illness – time off work, damage	3	Fairly Likely	12 - 25	Unacceptable, further controls are mandatory
4	Major injury, disabling illness, major damage	4	Likely		
5	Fatality	5	Very Likely - Imminent		

		Severity				
		1 Delay Only	2 Minor Injury	3 Injury or Illness	4 Major Injury	5 Fatality
Likelihood	1 Very Unlikely	1	2	3	4	5
	2 Unlikely	2	4	6	8	10
	3 Fairly Likely	3	6	9	12	15
	4 Likely	4	8	12	16	20
	5 Very Likely	5	10	15	20	25