

Title	RSC Education Risk Assessment: Education Activity Swan Theatre	Reference/ Version	
Department	RSC Education	Date of Assessment	14 February 2019
Location	Swan Theatre	Next Assessment Due	14 February 2020
Assessor Name	Emma Gibbons and Lucy Rossiter	Job Title	Education Coordinators

YOUNG PEOPLE IN THE SWAN AUDITORIUM

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Access to fixed lighting equipment in under Stalls & Circle awning	Cuts, bumps, bruises, electrocution	RSC Staff Practitioners Artists Public	Safety briefing Students to be supervised at all times FOH and staff vigilance.	4	1	4			
Plugs and cabling on stairway from circle to stalls	Burns, electrocution, fatality, trips, strangulation	RSC Staff Practitioners Artists Public	Safety briefing Students to be supervised at all times PAT Testing FOH and staff vigilance.	5	1	5			

Risk Assessment

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				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Plug sockets	Burns, electrocution, fatality	RSC Staff Practitioners Artists Public	Safety briefing Students to be supervised at all times FOH and staff vigilance.	5	1	5			
Falling off stage	Bumps, bruises, broken limbs, twisted ligaments, back injury, head injury	RSC Staff Practitioners Artists Public	Practitioner to clearly define accessible areas prior to activity Full safety briefing and familiarisation session for all young people Students to be supervised at all times FOH and staff vigilance. Appropriate lighting	3	2	6			
Slips/trips – use of internal stairs	Bumps, bruises, twisted ligaments	RSC Staff Practitioners Artists Public	RSC and Support staff to be positioned at top and base of stairs. Safety briefing Students to be supervised at all times	2	2	4			

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On stage access	Bumps, bruises, broken limbs, twisted ligaments, head injury, back injury	RSC Staff Practitioners Artists Public	Thorough Technical and Dress rehearsals. Safety briefing Existing SM Risk Assessment FOH and staff vigilance. Appropriate Lighting	3	2	6			
Access to backstage	Bumps, bruises, broken limbs, twisted ligaments, head injury, back injury	RSC Staff Practitioners Artists Public	Safety briefing Access limited Students to be supervised at all times Clear walkways Appropriate Lighting	3	2	6			
Slip/ trip or trapped foot/ arm - gap in floor at back of Circle	Bumps, bruises, broken limbs, twisted ligaments	RSC Staff Practitioners Artists Public	Safety briefing Students to be supervised at all times.	3	2	6			

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Cupboard doors at back of Stalls	Trapped fingers	RSC Staff Practitioners Artists Public	Safety briefing Students to be supervised at all times	1	1	2			
Falling off chairs with no arms	Bumps, bruises, broken limbs, twisted ligaments, head injury, back injury	Public	Safety briefing Students to be supervised at all times	3	2	6			
Gaining access to BOH areas	Security risk, cuts, sprains, strains, bruises, other injuries from tech equipment, head injury, burns, electrocution, lacerations.	RSC Staff Practitioners Artists Public	To be avoided where possible Safety briefing Students to be supervised at all times FOH and all staff vigilance Curtains or screens in place wherever possible RSC Staff to ensure no technical or construction work is taking place in the area BOH staff to be aware of young people using the stage.	5	1	5			

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Falls from height	Cuts, bruises, broken bones, crush injury, fatality, head injury, electrocution.	RSC Staff Practitioners Artists Public	Barriers at the front of upper levels Safety briefing Students to be supervised at all times FOH vigilance Separate Risk Assessments for fire held by RSC Estates and Audience Care Departments	5	1	5			
Fire	Burns, fatality, bumps, bruises, broken limbs, twisted ligaments, smoke inhalation	RSC Staff Practitioners Artists Public	FOH fully trained in evacuation procedures Regular checks of fire doors and emergency lighting by FOH and Maintenance Safety briefing Firefighting systems and alarms around the building regularly checked by Fire Officers Separate Risk Assessments for fire held by RSC Estates and Audience Care Departments	5	1	5			

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Heavy auditorium doors	Strain, sprain	RSC Staff Practitioners Artists Public	Good housekeeping – faults with doors reported to maintenance team immediately Staff to assist patrons if they are struggling to open doors Adults only to open doors. FOH and staff vigilance.	2	1	2			
Faulty or unstable seating	Cuts, scratches, bruises	Public	Seating checked by FOH before the house is opened to the public to ensure it is safe Onsite maintenance team to rectify any issues as and when they occur Separate Risk Assessments for fire held by RSC Estates and Audience Care Departments	3	2	6			
Ladders	Bumps, bruises, head injury, back injurt	Public	Safety briefing and students asked to refrain from using ladders, unless asked. Students to be supervised at all times. Staff vigilance	3	2	6			

Severity		Likelihood		Risk	
Severity = Level of potential harm		Likelihood = Chance of harm		Severity x Likelihood = Risk	
1	No action, delay only	1	Very Unlikely	1 - 6	Acceptable
2	Minor injury - 1 st aid only, minor damage	2	Unlikely	8 - 10	Tolerable if strictly monitored, but try to improve
3	Injury, illness – time off work, damage	3	Fairly Likely	12 - 25	Unacceptable, further controls are mandatory
4	Major injury, disabling illness, major damage	4	Likely		
5	Fatality	5	Very Likely - Imminent		

		Severity				
		1 Delay Only	2 Minor Injury	3 Injury or Illness	4 Major Injury	5 Fatality
Likelihood	1 Very Unlikely	1	2	3	4	5
	2 Unlikely	2	4	6	8	10
	3 Fairly Likely	3	6	9	12	15
	4 Likely	4	8	12	16	20
	5 Very Likely	5	10	15	20	25