

<b>Title</b>	RSC Education Risk Assessment: General Activity	<b>Reference/ Version</b>	
<b>Department</b>	RSC Education	<b>Date of Assessment</b>	25 May 2017
<b>Location</b>	Various	<b>Next Assessment Due</b>	25 May 2018
<b>Assessor Name</b>	Conor Gray & Fiona Ingram	<b>Job Title</b>	Education Department Coordinator & Head of Education Programmes

## GENERAL RISKS FOR EDUCATION ACTIVITY

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Slips and trips	Bumps, bruises, broken limbs, twisted ligaments, broken bones	RSC Staff Practitioner Artists Public	Safety briefing Group control Correct footwear worn according to weather conditions and activity Floor checked prior to use Good housekeeping	4	2	8			

# Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Allergies to foodstuffs	Fatality, anaphylactic shock, breathing difficulties, skin irritation, nausea, sickness	RSC Staff Practitioner Artists Public	Dietary requirements issued prior to event if refreshments provided  School groups must have responsible adult/ competent First Aider present at all times during events, as specified in confirmation email  RSC Trainee Venue Manager (TVM) trained in Emergency First Aid	5	1	5			
Ill Health	Anaphylactic Shock, loss of consciousness, fatality, nausea, sickness, breathing difficulties, fatality, fainting, bumps, bruises, sickness,	RSC Staff Practitioner Artists Public	All to carry personal medication as necessary.  School groups must have responsible adult/competent First Aider present at all times during events, as specified in confirmation email  RSC Trainee Venue Manager (TVM) trained in Emergency First Aid	5	1	5			

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Young people getting lost/abducted	n/a	Public	School groups must have a responsible adult present at all times during events Recommended buddy system Recommended adult to young person ratios in line with RSC Safeguarding Policy RSC Safeguarding Policy in place Group control	5	1	5			
Underage members of the public drinking alcohol	Nausea, sickness	Public	Bar staff vigilance School groups must have a responsible adult present at all times during events	3	1	3			
Heat /exhaustion/ over excitement	Fainting, nausea, loss of consciousness	RSC Staff Practitioner Artists Public	Practitioner vigilance – group control and encouraging regular breaks Practitioner to encourage use of water cooler Room temperature control	3	1	3			

## RISKS FOR ONSTAGE EVENTS

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Slips and trips	Bumps, bruises, broken limbs, twisted ligaments, broken bones	RSC Staff Practitioner Artists Public	Safety briefing Group control Correct footwear worn according to weather conditions and activity Floor checked prior to use Good housekeeping Any cables are secured/covered	4	2	8			
Electric shock from equipment	Burns, fatality	RSC Staff Practitioner Artists Public	Out of bounds areas clearly defined No water/ drinks near equipment Group control Safety briefing from Stage Manager/ Practitioner Equipment PATested	5	1	5			

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Being hit by falling equipment	Head injury, broken limbs, fatality	RSC Staff Practitioner Artists Public	Students to be accompanied at all times All equipment subject to rigorous checks by trained personnel Practitioner vigilance RSC Lighting and Automation Department Risk Assessments in place Safety checks prior to the event Safe Systems of Work in place Comms with Lighting and Automation Department prior to the event	5	1	5			

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Injury from scenery and props	Bumps, bruises, broken limbs, twisted ligaments, head injury, fatality	RSC Staff Practitioner Artists Public	All equipment subject to rigorous checks by trained personnel  Group control  Safety briefing by Stage Manager/ Practitioner  RSC Lighting and Automation Department Risk Assessments in place  Safety checks prior to the event Safe Systems of Work in place  Comms with SM, Lighting and Automation Department prior to the event to ensure the space is safe for use  Brief the AD to ensure no unsafe props or set pieces are used	5	1	5			

# Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Falling off stage	Bumps, bruises, broken limbs, twisted ligaments, back injury, head injury	RSC Staff Practitioner Artists Public	Practitioner to clearly define areas prior to activity  Full safety briefing and familiarisation session for all young people  FoH staff on duty to supervise audience and, where necessary, guide them to the appropriate stairs up to the stage	5	1	5			
Unauthorised access to backstage areas	Bumps, bruises, broken limbs, twisted ligaments, head injury, fatality	RSC Staff Practitioner Artists Public	Group control  Safety briefing by Stage Manager/ Practitioner and working areas clearly defined  Swipe access required on non-fire exit doors  FoH staff on duty to supervise audience for onstage events  Brief the AD as to which parts of the theatre/stage can be used	5	1	5			

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Tripping/ collision with stationary objects due to poor visibility	Bumps, bruises, broken limbs, twisted ligaments	RSC Staff Practitioner Artists Public	Safety lighting in place  Comms with Lighting prior to the event to ensure lighting is at an appropriate safety level  All to familiarise selves with space beforehand  Stage Manager and Practitioner vigilance	3	1	3			



## RISKS FOR PRACTICAL WORKSHOPS

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Slips and trips	Bumps, bruises, broken limbs, twisted ligaments, broken bones	RSC Staff Practitioner Artists Public	Safety briefing Group control Correct footwear worn according to weather conditions and activity Floor checked prior to use Good housekeeping Separate risk assessments for Clore Learning Centre and other venues used for practical work	4	2	8			
Being hit by props during activity	Bumps, bruises, eye damage	RSC Staff Practitioner Artists Public	Detailed safety briefing by practitioner Large activity area Group control Practitioner observation	4	2	8			

# Risk Assessment

Hazard	Injury	Who at Risk	Existing Control Measures	Risk Score			Further Control Measures Needed	Action	
				Severity	Likelihood	Risk Rating (S x L)		By Whom	Due Date
Props being used as weapons	Bumps, bruises, eye damage	RSC Staff Practitioner Artists Public	Detailed safety briefing by practitioner Large activity area Group control Practitioner observation Safe props used, i.e. blunted edges	4	2	8			
Collisions during activity	Bumps, bruises	RSC Staff Practitioner Artists Public	Group control Activities carefully briefed by practitioner beforehand	2	4	8			
Walking or falling into objects whilst wearing blindfold/masks	Bumps, bruises, twisted ligaments	RSC Staff Practitioner Artists Public	Safety briefing by practitioner Group control Practitioner observation Encouraged communication Good housekeeping – removing obstacles	3	1	3			

# Risk Assessment

Severity		Likelihood		Risk	
Severity = Level of potential harm		Likelihood = Chance of harm		Severity x Likelihood = Risk	
1	No action, delay only	1	Very Unlikely	1 - 6	Acceptable
2	Minor injury - 1 <sup>st</sup> aid only, minor damage	2	Unlikely	8 - 10	Tolerable if strictly monitored, but try to improve
3	Injury, illness – time off work, damage	3	Fairly Likely	12 - 25	Unacceptable, further controls are mandatory
4	Major injury, disabling illness, major damage	4	Likely		
5	Fatality	5	Very Likely - Imminent		

		Severity				
		1 Delay Only	2 Minor Injury	3 Injury or Illness	4 Major Injury	5 Fatality
Likelihood	1 Very Unlikely	1	2	3	4	5
	2 Unlikely	2	4	6	8	10
	3 Fairly Likely	3	6	9	12	15
	4 Likely	4	8	12	16	20
	5 Very Likely	5	10	15	20	25